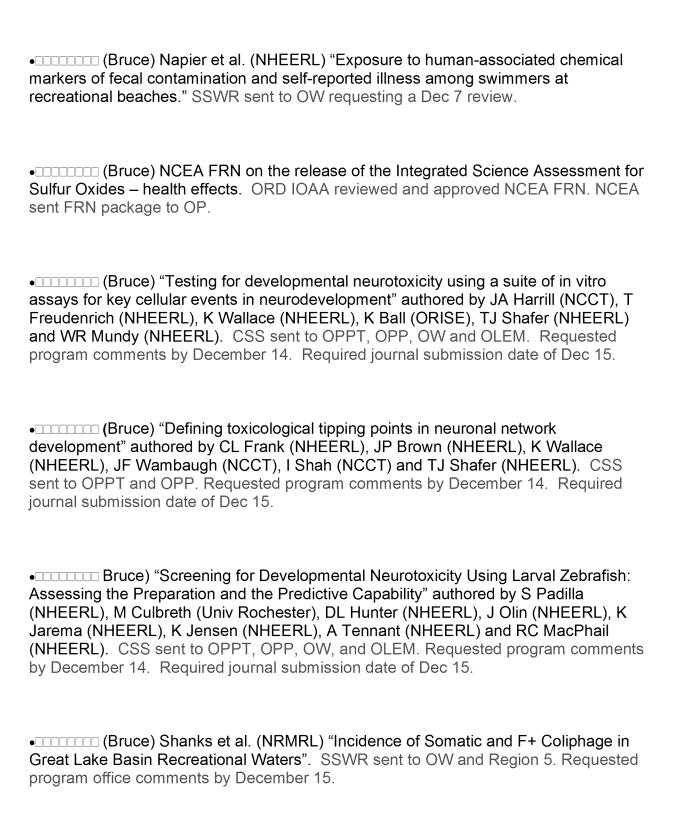
To: ORD-Exec-Council-Directors[Execcouncildirectors@epa.gov]; ORD-Mgmt-Council[ORDMgmtCouncil@epa.gov]; ORD-IOAA-Front Office Support[ORDIOAASUPPORT@epa.gov]; Maguire, Megan[Maguire.Megan@epa.gov]; Matney, Rachel[Matney.Rachel@epa.gov]; Guiseppi-Elie, Annette[Guiseppi-Elie.Annette@epa.gov]; Gillespie, Andrew[Gillespie.Andrew@epa.gov]

From: Blackburn, Elizabeth
Sent: Mon 12/4/2017 5:33:21 PM
Subject: ORD Senior Management Internal Weekly Report - Week of December 4, 2017

## ITEMS REQUIRING SIGNATURE OR APPROVAL

• □ □ □ □ □ □ □ Congressional Correspondence and Briefing: HSST letter about IRIS, requests for correction, TCE, and chloroprene. Briefing occurred Nov 16. Second briefing scheduled for Dec 5. Same attendees.
•□□□□□□□ Congressional Correspondence: Letter from Louisiana congress members (Sens. Cassidy & Kennedy and Reps. Graves & Higgins) about chloroprene and a request for correction. Draft approved by OCIR with minimal stylistic edits. Currently in CMS routed for signature and delivery. Nathan should get the package for signature soon.
•□□□□□□□ Congressional Correspondence: Senator Whitehouse and others on the Narragansett Climate Change Presentation Cancellations. Letter not assigned to ORD (OA/OCIR is drafting response), but we will be engaged. OPA drafted response and ORD sent edits.
•□□□□□□□ Congressional Correspondence: Letter from Senator Burr about GenX. OCSPP drafted the response. ORD provided input.
•□□□□□□□ Congressional Correspondence: Letter from Senators Blumenthal, Nelson, Gillibrand, Markey, and Franken about tire crumb. Draft with OCIR for final review.
•□□□□□□□ (Bruce) Detenbeck, Piscopo and ten Brink (NHEERL) "Watershed Mgmt Optimization Tool." SSWR sent to OW and Region. SSWR will also send a fact sheet to OW and Region and inquire about their need for a briefing; review due Dec. 7.



#### **TRAINING**

•□□□□□□□ (Jennifer, Bruce, Chris) Ethics training due December 31 -\_http://intranet.epa.gov/ogc/2017ethicstraining/10.html

#### **LOCATION OF PRINCIPALS THIS WEEK**

	Mon	Tues	Wed	Thurs	Fri
	12/4	12/5	12/6	12/7	12/8
Jennifer	DC	DC	DC	AM DC/PM Travel to RTP	CDO
Chris	RTP	DC	DC	RTP	AL
Bruce	DC	DC	DC	RI	CAPE COD
MER	DC	DC	DC	DC	CDO
Richard	DC	DC	DC	AL	AL

#### LOCATION OF L/C/O DIRECTORS AND NPDS THIS WEEK

	Mon	Tues	Wed	Thurs	Fri
	12/4	12/5	12/6	12/7	12/8
Cindy Sonich- Mullin	CINCI	CINCI	CINCI	CINCI	CINCI
Dan Costa	RTP	RTP	RTP	RTP	RTP
Fred Hauchman	DC AM/PM Phoenix, AZ	Phoenix, AZ	Phoenix AZ	Phoenix, AZ	Phoenix, AZ
Greg Sayles	CINCI	CINCI	CINCI	CINCI	CINCI
Jeff Frithsen	DC	DC	DC	DC	CDO
	Off site mtg	Off site mtg			
Jerry Blancato	RTP	RTP	RTP	RTP	CDO,

Beverly Brennan Acting Director

(404-562-

8005)	
Jim Johnson DC DC DC SL	

					James Gentry (202-564-
					9804)
John Steenbock	CINCI	CINCI	CINCI	CINCI	CINCI
Mike Slimak	RTP	RTP	RTP	RTP	RTP
Rusty Thomas	FDA College Park	FDA College Park	RTP	RTP	RTP
	Sandy Roberts	:			
	Acting				
	(919-541-				
	3850)				
Steve Silzer	DC	DC	DC	DC	DC
Suzanne VanDrunick	AL	DC	DC	DC	CDO
		Off site mtg			
Tina Bahador <u>i</u>	DC	DC	DC	DC	DC
Tim Watkins	RTP	RTP	RTP	RTP	RTP
Tom Sinks	DC	DC	DC	DC	CDO
Wayne Cascio	RTP	RTP	RTP	RTP	RTP

### LOCATION OF OTHER EC MEMBERS THIS WEEK

	Mon	Tues	Wed	Thurs	Fri
Liz Blackburn	12/4 DC	12/5 DC	12/6 DC	12/7 AM AWL/PM SL	12/8 CDO
Carolyn Hubbard	DC	DC	DC	DC	DC

Liz Blackburn

Chief of Staff

# EPA Office of Research and Development

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